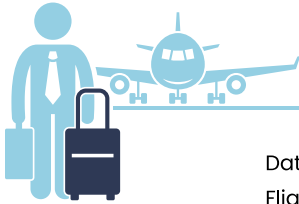


# THE BEST BUSINESS TRIP PACKING LIST

IMPORTANT: Before packing, check the weather of the destination you are traveling to.

This packing list is for a 5 day business trip with a chance of hot weather (most days will take place indoors with air conditioning). Use this as a guide.



Date leaving: \_\_\_\_\_  
Flight Time: \_\_\_\_\_

Be at airport by: \_\_\_\_\_  
Leave house by: \_\_\_\_\_



## FOR HER

- bras (3)
- underwear (7)
- socks (5)
- casual shirts (4)
- dress shirts / blouses (3)
- sweaters (2)
- suit jackets (2)
- jeans / pants (3)
- pencil skirts / dresses (3)
- jacket / cardigan (1)
- workout outfits (3)
- comfy travel outfits (2)
- pajamas (2)
- bathing suit (1)
- heels / wedges (2)
- comfy sneakers (1)
- sandals (1)
- \_\_\_\_\_



## FOR HIM

- briefs / boxers (7)
- socks (7)
- suits (1)
- necktie (2)
- collared shirts (4)
- polo shirts (3)
- jeans (2)
- light jacket / sweater (2)
- belt (1)
- watch (1)
- bathing suit (1)
- sunglasses (1)
- sneakers (1)
- dress shoes (1)
- flip flops (1)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_



## TOILETRIES

- toothbrush / toothpaste
- mouthwash / floss
- face wash
- deodorant / perfume
- cotton swabs
- moisturizer
- eye cream
- makeup / remover
- razor / shaving cream
- sunscreen
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_



## HAIR ESSENTIALS

- shampoo / conditioner
- hair comb / brush
- hair dryer
- flat iron / curling iron
- hair spray
- leave-in conditioner
- hair defrizzer / heat protection
- dry shampoo
- hair ties / clips / headbands
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_



## ENTERTAINMENT

- book / magazines
- sd card
- chargers
- tablet / ipad / computer
- ipod
- headphones
- multi-outlet power strip
- laptop bag / briefcase
- reading glasses / case
- water bottle
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_



## IMPORTANT

- passport
- boarding passes  
(check in 24 hrs before)
- tickets
- travel id
- itinerary
- health insurance card
- cash / credit card
- office supplies
- business cards
- prescriptions / meds
- stain removal stick
- breath mints / gum
- envelopes  
(keep receipts for expense reports)

